

**OPENING OF MEETING
6/21/2022**

The Copper Country Intermediate School District Board of Education held its regular monthly meeting on **Tuesday, June 21, 2022**, at the Intermediate Service Center, 809 Hecla Street, Hancock, Michigan, beginning at 4:30 p.m.

The meeting opened with the reciting of the **“Pledge of Allegiance.”**

ROLL CALL

MEMBERS PRESENT: Karen M. Johnson presiding; Nels S. Christopherson, Dale Kero, Adam R. Loukus and Lisa A. Tarvainen.
MEMBERS ABSENT: Gale W. Eilola and Timothy J. Palosaari
ADMINISTRATIVE STAFF MEMBERS PRESENT: James Rautiola, Jason Auel, Steve Kass, Shawn Kolbus, Kristina Penfold and Carla Strome.
GUEST PRESENT: None.

OPEN PUBLIC HEARING

It was moved by Mr. Kero and seconded by Mrs. Tarvainen to open the Public Hearing at 4:33 p.m. for the purpose of public discussion on the proposed 2022-2023 budget, and for receiving testimony and discussing the levying of 3.2982 mills for the 2022-2023 school year. All yeas; motion carried.

CLOSE PUBLIC HEARING

It was moved by and Dr. Loukus seconded by Dr. Christopherson to close the public hearing at 4:51 p.m. and continue with the regular monthly meeting. All yeas; motion carried.

PUBLIC COMMENTS....None

AGENDA

It was recommended by Superintendent James Rautiola that the submitted agenda be adopted as presented. It was moved by Mrs. Tarvainen and seconded by Dr. Christopherson to adopt the agenda, as presented. All yeas; motion carried.

**APPROVE MINUTES
5/17/2022**

It was recommended by Superintendent James Rautiola that the submitted minutes of the regular meeting on May 17, 2022, be approved as presented. It was moved by Mr. Kero and seconded by Dr. Loukus to approve the minutes of the regular monthly meeting of May 17, 2022, as presented. All yeas; motion carried.

APPROVE FINANCIAL STATEMENTS

It was recommended by Business Manager Jason Auel, with concurrence by Board Treasurer Nels Christopherson that the financial statements be accepted as presented. It was moved by Dr. Christopherson and seconded by Mrs. Tarvainen to accept the financial statements as presented. All yeas; motion carried.

APPROVAL OF CHECKS WRITTEN

It was recommended by Business Manager Jason Auel, with concurrence by Board Treasurer Nels Christopherson that the checks written for the month of May 2022, be approved as presented. Dr. Christopherson moved and Mrs. Tarvainen seconded to approve the checks written for the month of May 2022, as presented.

General Education Fund	\$633,306.11
Special Education Fund	139,375.01
Career & Technical Education Fund	109,793.97
REMC Fund	<u>79,257.04</u>
Total	961,732.13

All yeas; motion carried.

APPROVAL OF PAYMENT OF BILLS

It was recommended by Business Manager Jason Auel, with concurrence by Board Treasurer Nels Christopherson that the bills as of June 21, 2022, as presented, be paid from the General Education Fund, the Special Education Fund, the Career and Technical Education Fund and the REMC Fund. Dr. Christopherson moved and Mr. Kero seconded to pay the bills as presented as of June 21, 2022.

General Education Fund	\$65,077.56
Special Education Fund	133,325.42
Career & Technical Education Fund	79,757.18
REMC Fund	<u>36,150.85</u>
Total	\$314,311.01

All yeas; motion carried.

APPROVAL OF TRAVEL

It was moved by Dr. Loukus and seconded by Mrs. Tarvainen to approve the following travel as recommended by Superintendent James Rautiola.

<u>Date</u>	<u>Location</u>	<u>Conference</u>	<u>Staff</u>
6/14-17	Traverse City, MI	MCIFN	Angie Elmblad Kristen Kariainen
6/28-29	Grand Rapids, MI	Essential Schoolwide Practices in Disciplinary Literacy	Jennifer Lynn
July 7-8	Lansing, MI	Early Childhood MTSS Retreat	Kelly Tuomikoski
Aug 7-10	Traverse City, MI	MAASE Summer Institute	Kristina Penfold Janel Summers
Aug 15-17	Traverse City, MI	Early Math Leadership Institute	Kristina Penfold Carla Strome, Angela Elmblad, Jim Rautiola, New EC Specialist
Aug. 23-25	Lansing, MI	MiMTSS TA Center Staff	Kelly Tuomikoski
Oct 30- Nov. 1	Wisconsin Dells, WI	Wisconsin PowerSchool User Group Conference	Ted Belej Cindy Drife

All yeas; motion carried

**COMMUNICA-
TION** Minutes from the Copper Country Superintendents’ Round Table meeting on May 20, 2022 and June 15, 2022, were read and discussed.

**APPROVE REV.
2021-22 BUDGET.** It was moved by Dr. Christopherson and seconded by Mr. Kero to approve the revised 2021-2022 General Fund, Special Education, Career Tech and REMC1 budgets as presented, as recommended by Business Manager Jason Auel, with concurrence by Board Treasurer Nels Christopherson. All yeas; motion carried.

**ADOPT 2022-2023
BUDGET RESOLUTION**

**2022-2023 BUDGET - RESOLUTION
COPPER COUNTRY INTERMEDIATE SCHOOL DISTRICT
Houghton County, Michigan**

The following preamble and resolution were offered by Member Nels S. Christopherson and supported by Member Adam R. Loukus:

WHEREAS, the Board of Education has duly considered each item of the proposed 2022-2023 budget; and

WHEREAS, not more than ten (10) days have elapsed since the public hearing of June 21, 2022,

NOW THEREFORE BE IT RESOLVED THAT:

1. The Board of Education hereby adopts as its budget for the 2022-2023 fiscal year the document attached hereto as **Exhibit A**.
2. For 2021, the total millage rate of **3.2982** to be levied upon property located within the school district.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

All yeas; motion carried.

Motion declared adopted.

Dale J. Kero, Secretary
Board of Education

I, the undersigned, Secretary of the Board of Education, Copper Country Intermediate School District, Houghton County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Education, Copper Country Intermediate School District, Houghton County, Michigan, at its **regular meeting held on June 21, 2022**, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of MI, 1976, as amended).

Dale J. Kero, Secretary
Board of Education

EXHIBIT A
(GENERAL APPROPRIATION RESOLUTION)
RESOLUTION FOR ADOPTION BY THE BOARD OF EDUCATION
OF THE
COPPER COUNTRY INTERMEDIATE SCHOOL DISTRICT
2022-2023 BUDGETS

RESOLVED, that this resolution shall be the general appropriations of the Copper Country Intermediate School District for the fiscal year 2022-2023; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by the Copper Country Intermediate School District. The millage rate for the General Education, Special Education and Career and Technical Education Funds, respectively, are 0.3952, 1.9155 and 0.9875 levied on all property within the Copper Country Intermediate School District.

BE IT FURTHER RESOLVED that the total revenues and unappropriated fund balance estimated to be available for appropriations in the **General Education Fund** of the Copper Country Intermediate School District for fiscal year 2022-2023 is as follows:

Revenue	
Local	\$1,221,155
Intermediate	-0-
State	4,212,891
Federal	422,080
Incoming Transfers and Other Transactions	<u>1,000</u>
Total Revenues	\$5,857,126
Fund Balance, July 1, 2022	1,527,158
Less Appropriated Fund Balance	-0-
Fund Balance Available to Appropriate	<u>1,527,158</u>
Total Available to Appropriate	\$7,384,284

BE IT FURTHER RESOLVED, that **\$6,063,801** of the total available to appropriate in the **General Education Fund** is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Instruction:	
Basic Programs	\$10,535
Support Services:	
Pupil	992,185
Instructional Staff	754,750
General Administration	403,185
School Administration	-0-
Business	718,940
Operation/Maintenance	354,425
Transportation	-0-
Central	419,970
Other	-0-
Community Services	-0-
Outgoing Transfers and Other Transactions	2,329,811
Facilities Acquisition/Improvement	<u>80,000</u>
Total Appropriated	\$6,063,801
Fund Balance, June 30, 2023	\$1,320,483

BE IT FURTHER RESOLVED that the total revenues and unappropriated fund balance estimated to be available for appropriations in the **Special Education Fund** of the Copper Country Intermediate School District for fiscal year 2022-2023 is as follows:

Revenue	
Local	\$3,333,265
Intermediate	-0-
State	2,516,609
Federal	1,787,437
Incoming Transfers and Other Transactions	<u>683,745</u>
Total Revenue	\$8,321,056

Fund Balance, July 1, 2022, \$1,186,858
 Less Appropriated Fund Balance -0-

Fund Balance Available to Appropriate	<u>1,186,858</u>
Total Available to Appropriate	\$6,507,914

BE IT FURTHER RESOLVED, that **\$8,785,538** of the total available to appropriate in the **Special Education Fund** is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Instruction:	
Basic Programs	\$0
Added Needs	2,833,966
Adult and Continuing	-0-
Unclassified	-0-
Support Services:	
Pupil	3,754,814
Instructional Staff	694,418
General Administration	-0-
School Administration	451,110
Business	28,075
Operation/Maintenance	124,995
Pupil Transportation	673,795
Central	203,730
Other	13,230
Community Services	7,405
Outgoing Transfers and Other Transactions	-0-
Facilities Acquisition/Improvement	<u>-0-</u>
Total Appropriated	\$8,785,538

Fund Balance, June 30, 2023 \$722,376

BE IT FURTHER RESOLVED that the total revenues and unappropriated fund balance estimated to be available for appropriations in the **Career and Technical Education Fund** of the Copper Country Intermediate School District for fiscal year 2022-2023 is as follows:

Revenue	
Local	\$1,569,076
Intermediate	-0-
State	284,472
Federal	65,105
Incoming Transfers and Other Transactions	<u>103,250</u>
Total Revenues	\$2,021,903

Fund Balance, July 1, 2022	\$1,023,552
Less Appropriated Fund	\$100,000

Fund Balance Available to Appropriate	<u>923,552</u>
Total Available to Appropriate	\$2,945,455

BE IT FURTHER RESOLVED, that **\$2,171,221** of the total available to appropriate in the **Career and Technical Education Fund** is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Instruction:	
Basic Programs	\$0
Added Needs	1,422,653
Adult and Continuing	-0-
Unclassified	-0-
Support Services:	
Pupil	108,483
Instructional Staff	147,235
General Administration	-0-
School Administration	-0-
Business	9,300
Operation/Maintenance	96,550
Transportation	110,000
Central	27,500
Other	-0-
Community Services	-0-
Outgoing Transfers and Other Transactions	9,500
Facilities Acquisition/Improvement	<u>240,000</u>
Total Appropriated	\$2,171,221

Fund Balance, June 30, 2023	\$744,234
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BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the **REMC Fund** of the Copper Country Intermediate School District for fiscal year 202-2023 is as follows:

Revenue	
Local	\$1,310,780
Intermediate	-0-
State	67,140
Federal	-0-
Incoming Transfers and Other Transactions	<u>1,761,680</u>
Total Revenue	\$3,139,600

Fund Balance, July 1, 2022 \$694,265
 Less Appropriated Fund Balance -0-

Fund Balance Available to Appropriate	<u>694,265</u>
Total Available to Appropriate	\$3,833,865

BE IT FURTHER RESOLVED, that **\$3,170,790** of the total available to appropriate in the **REMC Fund** is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Support Services:	
Instructional Staff	\$316,095
Operation/Maintenance	12,300
Central Services	2,842,395
Outgoing Transfers and Other Transactions	<u>-0-</u>
Total Appropriated	\$3,170,790

Fund Balance, June 30, 2023 \$663,075

BE IT FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. This appropriation resolution is to take effect on July 1, 2022.

Copper Country Intermediate School District, Michigan (the “District”).

A Regular meeting of the board of education of the District (the “Board”) was held in the Conference Room B, within the boundaries of the District, on the _21st____ day ___June_____, 2022, at 4:30 o’clock in the p.m.

The meeting was called to order by Karen M. Johnson, President.

Present: Members Karen M. Johnson, Nels S. Christopherson, Dale J. Kero, Adam R. Loukus, Lisa A. Tarvainen

Absent: Members Gale W. Eilola, Timothy J. Palosaari

The following preamble and resolution were offered by Member Dale J. Kero and supported by Member Nels S. Christopherson

WHEREAS, the District has investigated the purchase of real property, including a building, from Sounds and Motion, Inc. (the “Seller”), which property is located 315 Reservation Street in the City of Hancock, Houghton County, Michigan, (the “Property”), for school-related purposes; and

WHEREAS, the District desires to purchase Property from the Seller upon the terms and conditions contained in Purchase Agreement which is attached hereto and made a part hereof as Attachment “1” (the “Purchase Agreement”); and

WHEREAS, the Board has determined that it would be in the best interests of the District to purchase the Property from the Seller upon the terms and conditions contained in the Purchase Agreement; and

WHEREAS, the Board has determined that it would be in the best interests of the District to waive any applicable Board Policies and/or Bylaws, if any, related to the purchase of real property and to purchase the Property from the Seller; and

WHEREAS, the Board desires to ratify the action taken by James D. Rautiola, the Superintendent of Schools of the District, in executing the Purchase Agreement, and to authorize and direct James D. Rautiola, the Superintendent of Schools, or his designee, to take any other action to purchase the Property from the Seller, subject to review and approval by the District’s legal counsel.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board authorizes the District to purchase of the Property from the Seller upon the terms and conditions contained in the Purchase Agreement.

2. The Board ratifies the action taken by James D. Rautiola, the Superintendent of Schools of the District, in executing the Purchase Agreement, and authorizes and directs James D.

Rautiola, the Superintendent of Schools, or his designee, to take any other action to purchase the Property from the Seller, subject to review and approval by the District's legal counsel.

3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members Karen M. Johnson, Nels S. Christopherson, Dale J. Kero, Adam R. Loukus, Lisa A. Tarvainen

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Copper Country Intermediate School District, Michigan (the "District"), certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at a Regular meeting held on __June 21_____, 2022, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

Secretary, Board of Education

GWV/ssw

**SET DATE FOR
ORG. MEETING** It was moved by Mr. Kero and seconded by Mrs. Tarvainen to set the date of the July organizational meeting for Tuesday, July 19, 2022, beginning at 5:30 p.m., as recommended by Superintendent James Rautiola. All yeas; motion carried.

**APPROVED
AMENDMENT
OF CNTRCT** It was moved by Mrs. Tarvainen and seconded by Dr. Loukus to approve an Letter of Agreement with the Copper Country Intermediate School District Support Personnel Association (support staff bargaining unit) amending Article 1, Recognition, A, paragraph #2 and #3, with removing language with concerns to Pupil Accounting Auditors as recommended by Superintendent James Rautiola. All yeas; motion carried.

**APPROVED
PURCHASING
AGREEMENT** It was moved by Mr. Kero and seconded by Mrs. Tarvainen to approve the Area Purchasing Agreement between the CCISD and the MEA/NEA for MESSA Medical Plans as recommended by Superintendent James Rautiola. All yeas; motion carried.

**APPROVE 5-YR.
COMMON
CALENDAR** It was moved by Dr. Loukus and seconded by Mrs. Tarvainen to approve the CCISD Common Calendar for the 2022-2023 through 2026-2027 school years for districts in Baraga, Houghton and Keweenaw Counties, as presented, as recommended by Superintendent James Rautiola. All yeas; motion carried.

**HIRE REMC1
SECRETARY/
CONF. COORD.
-B FIRCHAU** It was moved by Mr. Kero and seconded by Mrs. Tarvainen to hire Bridget Firchau as the REMC1 Secretary/Conference Center Coordinator effective June 2, 2022, as recommended by REMC1 Director Steven Kass, with concurrence by Superintendent James Rautiola. All yeas; motion carried.

**HIRE
SUPPORT
TECH
-W. GERNER** It was moved by Mrs. Tarvainen and seconded by Dr. Loukus to hire Wyatt Gerner as a Support Technician effective June 6, 2022, as recommended by SupportNet Manager Hayley Sargent, with concurrence by Superintendent James Rautiola. All yeas; motion carried.

**HIRE
CUSTODIAN
-P. ROTH** It was moved by Mr. Kero and seconded by Mrs. Tarvainen to hire Patrick Roth as a part-time custodian effective June 14, 2022, as recommended by Superintendent James Rautiola. All yeas; motion carried.

**ACCEPT
RETIREMENT
RESIGNATION
-S. HEINONEN** It was moved by Dr. Loukus and seconded by Mrs. Tarvainen to accept with regret the retirement of Susan Heinonen, Instructional Aide/Driver effective June 10, 2022, as recommended by Special Education Director Kristina Penfold, with concurrence by Superintendent James Rautiola. Sue has worked for the CCISD for 15.5 years. All yeas; motion carried.

**ACCEPT
RETIREMENT
RESIGNATION
-J. ERVA** It was moved by Dr. Christopherson and seconded by Mr. Kero to accept with regret the retirement of Jason Erva, custodian effective June 30, 2022, as recommended by Superintendent James Rautiola. All yeas; motion carried.

**ACCEPT
RESIGNATION
-C. KAUFMAN**

It was moved by Mrs. Tarvainen and seconded by Dr. Christopherson to accept the resignation of Cheyenne Kaufman, Speech-Language Pathologist, effective August 26, 2022, as recommended by Special Education Director Kristina Penfold, with concurrence by Superintendent James Rautiola. All yeas; motion carried.

**ACCEPT
RESIGNATION
-T. KINNUNEN**

It was moved by Mrs. Tarvainen and seconded by Mr. Kero to accept with regret the resignation of Tyler Kinnunen, Assistant Business Manager effective June 16, 2022, as recommended by Business Manager, Jason Auel, with concurrence by Superintendent James Rautiola. All yeas; motion carried.

**APPROVED
CTE/MTU
CONTRACT**

It was moved by Mrs. Tarvainen and seconded by Dr. Christopherson to approve the 20222023 Mechatronics contract with Michigan Tech for \$40,000 as recommended by Career Tech Director Shawn Kolbus as recommended by Superintendent James Rautiola. All yeas; motion carried.

**APPROVED
NEW POSITION**

It was moved by Mr. Kero and seconded by Dr. Loukus to post for the position of Early Childhood Specialist, as recommended by General Education Director Carla Strome, with concurrence by Superintendent James Rautiola. All yeas; motion carried.

**APPROVED
NEW POSITION**

It was moved by Mrs. Tarvainen and seconded by Dr. Christopherson to post for the position of Pupil Accounting Auditor/Grants Assistant, as recommended by Business Manager, Jason Auel, with concurrence by Superintendent James Rautiola. All yeas; motion carried.

**APPROVED
NEW POSITION**

It was moved by Mr. Kero and seconded by Mrs. Tarvainen to post for the position of Math Consultant/Coach (*pending Legislative appropriation of funding in the FY 23 budget*), as recommended by General Education Director Carla Strome, with concurrence by Superintendent James Rautiola. All yeas; motion carried.

**ADMIN.
REPORTS**

The Board reviewed reports submitted by the Administrative Staff.

**RECESS TO
CLOSED SESSION**

It was moved by Dr. Christopherson and seconded by Mr. Kero to recess to closed session at 5:47p.m. for the purpose of discussing negotiations strategy. All yeas; motion carried.

**RECONVENE TO
OPEN SESSION**

It was moved by Mrs. Tarvainen and seconded by Dr. Christopherson to reconvene to open session at 7:15p.m. All yeas; motion carried.

**APPROVE
MINUTES OF
CLOSED MTG.**

It was moved by Mrs. Tarvainen and seconded by Dr. Loukus to approve minutes of the closed session at 7:15p.m., as recommended by Superintendent James Rautiola. All yeas; motion carried.

**APPROVE
CONTRACT**

It was moved by Dr. Loukus and seconded by Mr. Kero to approve the Professional Staff Contract as presented and recommended by Superintendent CCIEA James Rautiola. All yeas; motion carried.

**APPROVE
ADMIN & NON-
UNION SALARIES**

It was moved by Mr. Kero and seconded by Dr. Loukus to approve salary increases for Administrators and Non-Union Office Staff for 2022-2023, as recommended by Superintendent James Rautiola. All yeas; motion carried.

ADJOURNMENT

It was moved by Dr. Loukus and seconded by Mr. Kero to adjourn the meeting at 7:37p.m. All yeas; motion carried.

Dale J. Kero, Secretary
Copper Country ISD Board of Education

Karen M. Johnson, President
Copper Country ISD Board of Education