

**OPENING OF MEETING
5/17/2022**

The Copper Country Intermediate School District Board of Education held its regular monthly meeting on **Tuesday, May 17, 2022**, at the Intermediate Service Center, 809 Hecla Street, Hancock, Michigan, beginning at 5:31 p.m.

The meeting opened with the reciting of the **“Pledge of Allegiance.”**

ROLL CALL

MEMBERS PRESENT: Karen M. Johnson presiding; Nels S. Christopherson, Gale W. Eilola, Dale Kero, Adam R. Loukus and Lisa A. Tarvainen. **MEMBERS ABSENT:** Timothy J. Palosaari
ADMINISTRATIVE STAFF MEMBERS PRESENT: James Rautiola, Jason Auel, Steve Kass, Shawn Kolbus, Carla Strome and Janel Summers.
GUEST PRESENT: Karyn Juntunen

PUBLIC COMMENTS....None

PRESENTATION

Karyn Juntunen, Copper Country Learning Center Community Transition Program Teacher presented a PowerPoint about the Michigan Association of Administrators of Special Education Virtual Reality Pilot Study. Twenty four special education transition teachers from Michigan (Juntunen being the only one from the UP) are meeting via Zoom to work with the developers of virtual reality modules teaching Instrumental Activities of Daily Living (i.e. shopping, cooking, housekeeping, pedestrian skills).

Juntunen also shared with the Board members about the transition plans for the students who will be completing the program on Friday, May 27, 2022, and updated them on the Greenhouse and let them know the plant sale will be Friday, June 3, 2022 from 12 p.m. - 3 p.m. and Saturday, June 4, 2022, from 9:00 a.m. - noon.

AGENDA

It was recommended by Superintendent James Rautiola that the submitted agenda be adopted as presented. It was moved by Mrs. Tarvainen and seconded by Dr. Christopherson to adopt the agenda, as presented. All yeas; motion carried.

**APPROVE MINUTES
4/19/2022**

It was recommended by Superintendent James Rautiola that the submitted minutes of the regular meeting on April 19, 2022, be approved as presented. It was moved by Mr. Eilola and seconded by Mr. Kero to approve the minutes of the regular monthly meeting of April 19, 2022, as presented. All yeas; motion carried.

APPROVE FINANCIAL STATEMENTS

It was recommended by Business Manager Jason Auel, with concurrence by Board Treasurer Nels Christopherson that the financial statements be accepted as presented. It was moved by Dr. Christopherson and seconded by Dr. Loukus to accept the financial statements as presented. All yeas; motion carried.

APPROVAL OF CHECKS WRITTEN

It was recommended by Business Manager Jason Auel, with concurrence by Board Treasurer Nels Christopherson that the checks written for the month of April 2022, be approved as presented. Dr. Christopherson moved and Mr. Eilola seconded to approve the checks written for the month of April 2022, as presented.

General Education Fund	\$897,583.61
Special Education Fund	117,815.42
Career & Technical Education Fund	86,144.52
REMC Fund	<u>30,542.41</u>
Total	\$1,132,085.96

All yeas; motion carried.

APPROVAL OF PAYMENT OF BILLS

It was recommended by Business Manager Jason Auel, with concurrence by Board Treasurer Nels Christopherson that the bills as of May 17, 2022, as presented, be paid from the General Education Fund, the Special Education Fund, the Career and Technical Education Fund and the REMC Fund. Dr. Christopherson moved and Mrs. Tarvainen seconded to pay the bills as presented as of May 17, 2022.

General Education Fund	\$23,595.86
Special Education Fund	60,384.64
Career & Technical Education Fund	81,188.76
REMC Fund	<u>54,179.51</u>
Total	\$219,348.77

All yeas; motion carried.

APPROVAL OF TRAVEL

It was moved by Mrs. Tarvainen and seconded by Mr. Kero to approve the following travel as recommended by Superintendent James Rautiola.

<u>Date</u>	<u>Location</u>	<u>Conference</u>	<u>Staff</u>
June 6-9	Salt Lake City, UT	PREPaRE Training of Trainers	Sierra Bishop Andy Kalcich Natalie Morgan Kaitlin Purdy
June 8-9	Lansing, MI	MSBO Workshops	Jason Auel
June 13-15	Holland, MI	MAASE & ECAN Conference	Kristina Penfold
June 19-21	Traverse City, MI	Connecting with Kids Through School Health Conf.	Taryn Mack
June 20-23	Bay City, MI	Quarterly MiSTEM Meeting	Emily Gochis

All yeas; motion carried.

COMMUNICA-TION Minutes from the Copper Country Superintendents’ Round Table meeting on April 14, 2022, were read and discussed.

SET DATE FOR BUDGET HRNG. It was moved by Mr. Kero and seconded by Mr. Eilola to set the date for the Budget Hearing to consider the district’s proposed 2022-2023 budget for Tuesday, June 21, 2022, at 4:30 p.m., to be followed by the regular monthly Board meeting, as recommended by Business Manager Jason Auel, with concurrence by Board Treasurer Nels Christopherson. All yeas; motion carried.

HIRE SUMMER PROGRAM STAFF It was moved by Mrs. Tarvainen and seconded by Mr. Eilola to hire the following staff for the summer Program for Students with Severe Disabilities (PSSD) June through August 2022, as recommended by Special Education Director Kristina Penfold, with concurrence by Superintendent James Rautiola:

- Teacher:** Suzanne Baker, Elizabeth Souders
- Instructional Classroom/Bus Aides:** Staci Beauchamp, Mimi Burke, Jason Laplander, Cassi Moreno, Dale Verran
- Bus Drivers:** Dale Verran. Scott Wetton

These positions were posted, and pay is to be set in accordance with the teaching and support staff Master Contracts. All yeas; motion carried.

HIRE CAMP NESBIT STAFF It was moved by Dr. Loukus and seconded by Mrs. Tarvainen to hire Kareen Gilbert and Rebekah Schmidt as Instructors and a nurse yet to be determined for the one-week summer camping session at Camp Nesbit for students with disabilities, as recommended by Special Education Director Kristina Penfold, with concurrence by Superintendent James Rautiola. All yeas; motion carried.

HIRE EXTENDED YEAR STAFF It was moved by Dr. Christopherson and seconded by Dr. Loukus to hire Special Education staff to provide extended school year services to students as needed from June through August 2022, with work schedules and types of service based on student Individual Education Plans, as recommended by Special Education Director Kristina Penfold, with concurrence by Superintendent James Rautiola. All yeas; motion carried.

PERMISSION TO POST 2ND POSITION Moved by Mr. Kero and seconded by Mrs. Tarvainen to post for an additional Supervisor of Special Education as recommended by Special Education Director Kristina Penfold, with concurrence by Superintendent James Rautiola. All yeas; motion carried.

**HIRE EX.
SECRETARY
SP ED
-J. JOHNSON**

It was moved by Mr. Eilola and seconded by Mrs. Tarvainen to hire Jamie Johnson as the Executive Secretary to Special Education, as recommended by Special Education Director Kristina Penfold, with concurrence by Superintendent James Rautiola. Jamie moves from the General Education Secretary and Pupil Accounting Auditor position. All yeas; motion carried.

**HIRE CONST.
TRADES INST.
-M. RANDELL**

It was moved by Mr. Kero and seconded by Mrs. Tarvaine to hire Michael Randell as a Construction Trades Instructor for Career Tech effective the start of the 2022-2023 school year, as recommended by Career Tech Director Shawn Kolbus with concurrence by Superintendent James Rautiola. All yeas; motion carried.

**HIRE TEMP
INST/BUS AIDE
-J. DEMSKE**

It was moved by Mrs. Tarvainen and seconded by Dr. Christopherson to hire Jennifer Demske as a full-time temporary Instructional/Bus Aide, effective May 9, 2022, as recommended by Special Education Director Kristina Penfold, with concurrence by Superintendent James Rautiola. All yeas; motion carried.

**HIRE SCHOOL
PSYCHOLOGIST
-C. ETTER**

It was moved by Mrs. Tarvainen and seconded by Mr. Eilola to hire Christine Etter as a School Psychologist, effective the start of the 2022-2023 school year, as recommended by Special Education Director Kristina Penfold, with concurrence by Superintendent James Rautiola. All yeas; motion carried. Ms. Etter was the School Psychologist Intern for the past year.

**APPOINT PAC
MEMBER
-S. HEIDER**

It was moved by Mr. Kero and seconded by Mrs. Tarvainen to appoint Samantha Heider to a three-year term (2022-2025) on the CCISD Parent Advisory Committee for Special Education representing the Adams Township School District, as recommended by that district’s Board of Education and Special Education Director Kristina Penfold, with concurrence by Superintendent James Rautiola. All yeas; motion carried.

**ACCEPT
RESIGNATION
-A. KUBLIN**

It was moved by Mr. Eilola and seconded by Dr. Christopherson to accept the resignation of Allison Kublin, Instructional/Bus Aide, effective April 21, 2022, as recommended by Special Education Director Kristina Penfold with concurrence by Superintendent James Rautiola. All yeas; motion carried.

**ACCEPT
RESIGNATION
-M. POWELL**

It was moved by Mr. Kero and seconded by Mrs. Tarvainen to accept the resignation of Mariah Powell, REMC1 Secretary/Conference Coordinator effective April 27, 2022, as recommended by REMC1 Director Steven Kass, with concurrence by Superintendent James Rautiola. All yeas; motion carried.

**ACCEPT
RESIGNATION
-S. EISINGER**

It was moved by Dr. Loukus and seconded by Mrs. Tarvainen to accept the resignation of Sara Eisinger, Autism Spectrum Disorder Consultant, effective June 13, 2022, as recommended by Special Education Director Kristina Penfold, with concurrence by Superintendent James Rautiola. All yeas; motion carried.

**ADOPTION
NEOLA POLICIES**

It was moved by Dr. Christopherson and seconded by Mrs. Tarvainen to approve the adoption of the new and revised polices in the regular update, as recommended by NEOLA, Inc., as also recommended by Superintendent James Rautiola.

**Regular Update Vol. 36, #2:
New Policies**

po 1616 – Staff Dress and Grooming

Revised Policies

po 3216 – Staff Dress and Grooming

po 4216 – Staff Dress and Grooming

po 5511 – Staff Dress and Grooming

po 6110 – Grant Funds

po 6114 – Cost Principals-Spending Federal Funds

po 6325 – Procurement – Federal Grants/Funds

All yeas; motion carried.

**HIRE SP ED
SUPERVISOR
-J. SUMMERS**

It was moved by Mrs. Tarvainen and seconded by Mr. Eilola to hire Janel Summers as a Special Education Supervisor effective June 13, 2022, as recommended by General Education Director, Carla Strome, with concurrence by Superintendent James Rautiola. All yeas; motion carried.

SUPT’S UPDATES

Superintendent James Rautiola updated the Board on possible purchasing of property next to Career Tech building in Hancock, MI.

ADJOURNMENT

It was moved by Mr. Kero and seconded by Dr. Christopherson to adjourn the meeting at 6:32p.m. All yeas; motion carried.

Dale J. Kero, Secretary
Copper Country ISD Board of Education

Karen M. Johnson, President
Copper Country ISD Board of Education