

**OPENING OF MEETING  
10/19/2021**

The Copper Country Intermediate School District Board of Education held its regular monthly meeting on **Tuesday, October 19, 2021**, at the Intermediate Service Center, 809 Hecla Street, Hancock, Michigan, beginning at 5:31 p.m.

The meeting opened with the reciting of the **“Pledge of Allegiance.”**

**ROLL CALL**

**MEMBERS PRESENT:**, Dale Kero presiding; Nels S. Christopherson, Adam R. Loukus, Lisa A. Tarvainen. **MEMBERS ABSENT:** Gale W. Eilola, Karen M. Johnson, Timothy J. Palosaari, **ADMINISTRATIVE STAFF MEMBERS PRESENT:** James Rautiola, Jason Auel, Kristina Penfold, Mike Richardson, Carla Strome. **GUESTS:** Lynnette Borree.

**PRESENTATION  
MTSS/SKY**

Lynnette Borree, CCISD Multi-Tiered Systems of Support (MTSS) Coordinator, presented on local schoolwide behavior and academic efforts. 17 school teams are participating in data reviews this week, involving setting goals and action plans based on behavior and academic data. CCISD wide Elementary reading performance was reviewed, with this fall's percentage of students who are above benchmark showing an improvement from last fall. In addition, Lynnette presented an update on Simple Kindness for Youth (SKY), an organization that helps to provide teacher-initiated grants to help students in financial need. SKY has provided grants for things like clothing, extracurricular activity involvement, books and orthotics. They recently passed the \$250,000 milestone in grants distributed.

**PUBLIC COMMENTS.....None.**

**AGENDA &  
ADDENDUM**

It was recommended by Superintendent James Rautiola that the submitted agenda, with addendum, be adopted as presented. It was moved by Mrs. Tarvainen and seconded by Dr. Christopherson to adopt the agenda, with addendum, as presented. All yeas; motion carried.

**APPROVE  
MINUTES  
9/21/2021**

It was recommended by Superintendent James Rautiola that the submitted minutes of the regular meeting on September 21, 2021, be approved as presented. It was moved by Dr. Loukus and seconded by Dr. Christopherson to approve the minutes of the regular monthly meeting of September 21, 2021, as presented. All yeas; motion carried.

**APPROVE  
FINANCIAL  
STATEMENTS**

It was recommended by Business Manager Jason Auel, with concurrence by Board Treasurer Nels Christopherson that the financial statements be accepted as presented. It was moved by Dr. Christopherson and seconded by Dr. Loukus to accept the financial statements as presented. All yeas; motion carried.

**APPROVAL OF CHECKS WRITTEN**

It was recommended by Business Manager Jason Auel, with concurrence by Board Treasurer Nels Christopherson that the checks written for the month of September 2021 be approved as presented. Dr. Christopherson moved and Mrs. Tarvainen seconded to approve the checks written for the month of September 2021, as presented.

General Education Fund	\$594,562.72
Special Education Fund	101,382.77
Career & Technical Education Fund	25,272.43
REMC Fund	62,897.76
<b>Total</b>	<b>\$784,115.68</b>

All yeas; motion carried.

**APPROVAL OF PAYMENT OF BILLS**

It was recommended by Business Manager Jason Auel, with concurrence by Board Treasurer Nels Christopherson that the bills as of October 19, 2021, as presented, be paid from the General Education Fund, the Special Education Fund, the Career and Technical Education Fund and the REMC Fund. Dr. Christopherson moved and Mrs. Tarvainen seconded to pay the bills as presented as of October 19, 2021.

General Education Fund	\$18,279.40
Special Education Fund	48,430.66
Career & Technical Education Fund	28,332.31
REMC Fund	13,863.01
<b>Total</b>	<b>\$108,905.38</b>

All yeas; motion carried.

**APPROVAL OF CONFERENCE CALENDAR**

It was moved by Mrs. Tarvainen and seconded by Dr. Christopherson to approve the following Conference Calendar dates for November 2021 through June 2022 as recommended by Superintendent James Rautiola.

<u>Date</u>	<u>Location</u>	<u>Conference</u>	<u>Staff</u>
10/26-29	Acme, MI	MAED Conference	REMC Staff (6)
11/11-12	Lansing, MI	MAISA	James Rautiola
1/19-21	Grand Rapids, MI	MASA Midwinter Conference	James Rautiola
3/10-11	Lansing, MI	MAISA	James Rautiola
6/22-24	Traverse City, MI	MAISA Summer Conference	James Rautiola

All yeas; motion carried.

- COMMUNICA-TION** Minutes from the Copper Country Superintendents’ Round Table meeting on October 15, 2021, were read and discussed.
- HIRE INST. / BUS AIDE -M. LARSON** It was moved by Mrs. Tarvainen and seconded by Dr. Loukus to hire Morgan Larson as an Instructional/Bus Aide, effective October 4, 2021, as recommended by Special Education Supervisor Katrina Carlson and Special Education Director Kristina Penfold, with concurrence by Superintendent James Rautiola. All yeas; motion carried.
- HIRE PART-TIME INST. AIDE -R. HILTUNEN** It was moved by Mrs. Tarvainen and seconded by Dr. Christopherson to hire Robert Hiltunen as a part-time Instructional Aide, effective October 6, 2021, as recommended by Special Education Supervisor Katrina Carlson and Special Education Director Kristina Penfold, with concurrence by Superintendent James Rautiola. All yeas; motion carried.
- ACCEPT RESIGNATION -N. TURNER** It was moved by Mrs. Tarvainen and seconded by Dr. Loukus to accept the resignation, with regret of Nicholas Turner, REMC1 System Engineer, effective December 17, 2021, as recommended by REMC1 Director Mike Richardson with concurrence by Superintendent James Rautiola. All yeas; motion carried.
- ACCEPT RESIGNATION -K. ZUBIENA** It was moved by Mrs. Tarvainen and seconded by Dr. Christopherson to accept the resignation, with regret of Kristin Zubiena, Administrative Secretary effective October 10, 2021, as recommended by Special Education Supervisor Katrina Carlson and Special Education Director Kristina Penfold with concurrence by Superintendent James Rautiola. Ms. Zubiena had been with the district 17 years. All yeas; motion carried
- ACCEPT RESIGNATION -K. RICHARDS** It was moved by Mrs. Tarvainen and seconded by Dr. Loukus to accept the resignation of Kent Richards, Instructional/Bus Aide, effective September 28, 2021, as recommended by Special Education Supervisor Katrina Carlson and Special Education Director Kristina Penfold with concurrence by Superintendent James Rautiola. All yeas; motion carried
- ACCEPT RESIGNATION -R. SAVAGE** It was moved by Dr. Christopherson and seconded by Dr. Loukus to accept the resignation of Rebecca Savage, Instructional/Bus Aide, effective October 22, 2021, as recommended by Special Education Supervisor Katrina Carlson and Special Education Director Kristina Penfold with concurrence by Superintendent James Rautiola. All yeas; motion carried
- ACCEPT RESIGNATION -R. TUOMI** It was moved by Dr. Christopherson and seconded by Mrs. Tarvainen to accept the resignation of Robert Tuomi, CTE Instructional Aide, effective October 28, 2021, as recommended by Career Tech Director Shawn Kolbus with concurrence by Superintendent James Rautiola. All yeas; motion carried.

**APPROVE  
CONTRACT  
-FINLANDIA  
UNIVERSITY**

It was moved by Mrs. Tarvainen and seconded by Dr. Christopherson to approve the contract for Finlandia University for CTE Graphis/Marketing Class at the cost of up to \$32,200, as recommended by Career Tech Director Shawn Kolbus, with concurrence by Superintendent James Rautiola. All yeas; motion carried.

**APPROVE  
REMC1  
SALARY  
INCREASE**

It was moved by Mrs. Tarvainen and seconded by Dr. Christopherson to approve the Compensation Market Adjustment, effective October 25, 2021, as recommended by REMC1 Director Mike Richardson with concurrence by Superintendent James Rautiola. All yeas; motion carried.

**APPROVE COOP  
AGREEMENT  
LAND CNTRCT**

It was moved by Dr. Loukus and seconded by Mrs. Tarvainen to approve a cooperative agreement between BHK Child Development Board, Western UP Health Department and the Copper Country ISD for the land contract at 303 Baraga Avenue, L’Anse, MI 49946 entered into on September 29, 2000, as recommended by Superintendent James Rautiola. All yeas; motion carried.

**APPOINT PAC  
MEMBER**

It was moved by Dr. Christopherson and seconded by Dr. Loukus to appoint Jennifer Beaudette to a three-year term on the CCISD Parent Advisory Committee for Special Education representing the Lake Linden-Hubbell School District, as recommended by that district’s Board of Education and Special Education Director Kristina Penfold, with concurrence by Superintendent James Rautiola. All yeas; motion carried.

**ADOPTION  
NEOLA POLICIES**

It was moved by Dr. Loukus and seconded by Mrs. Tarvainen to approve the adoption of the revised polices in the regular update, as recommended by NEOLA, Inc., as also recommended by Superintendent James Rautiola

- **NEOLA, Inc., Update Volume 35, Number 1**

**Regular Update Vol. 36, No. 1: Revised Policies:**

- Revised Policy 0100: Bylaws – *Definitions*
- Revised Policy 0167.3: Bylaws – *Public Participation at Board Meetings*
- Revised Policy 3210: Prof. Staff – *Employment of Professional Staff*
- Revised Policy 6114: Finances – *Cost Principles – Spending Federal Funds*
- Revised Policy 7450: Property – *Property Inventory*
- Revised Policy 8310: Operations – *Public Records*
- Revised Policy 8320: Operations – *Personnel Files*
- Revised Policy 8330: Operations – *Student Records*

All yeas; motion carried.

**APPROVE  
CONTRACT  
GCC**

It was moved by Mrs. Tarvainen and seconded by Dr. Christopherson to approve the contract for Gogebic Community College for CTE Early Childhood Class at the cost of \$25,000, as recommended by Career Tech Director Shawn Kolbus, with concurrence by Superintendent James Rautiola. All yeas; motion carried.

**ACCEPT  
RESIGNATION  
-S. BODINE**

It was moved by Dr. Christopherson and seconded by Dr. Loukus to accept the resignation, with regret of Sarah Bodine, Speech Language Pathologist, effective November 12, 2021, as recommended by Special Education Director Kristina Penfold with concurrence by Superintendent James Rautiola. All yeas; motion carried.

**ADMIN.  
REPORTS**

The Board reviewed reports submitted by the Administrative Staff

**SUPT'S. UPDATE**

Superintendent Rautiola updated the board about how much State Superintendent Dr. Rice enjoyed his learning tour visit to our local schools and CCISD on October 5. Local students, teachers and administrators had the opportunity to meet with Dr. Rice to showcase a variety of unique programming going on within the CCISD districts.

**ADJOURNMENT**

It was moved by Dr. Loukus and seconded by Dr. Christopherson to adjourn the meeting at 7:00p.m. All yeas; motion carried.

Dale Kero, Secretary  
Copper Country ISD Board of Education

Karen Johnson, President  
Copper Country ISD Board of Education