

Houghton-Portage Township Schools

1603 Gundlach Road · Houghton, Michigan 49931
(906) 482-0450 www.hpts.us

Board of Education

Nels Christopherson, President
Amanda Massaway, Vice President
Philip T. Foltz, Secretary
Rob Fay, Treasurer
Brent Burns, Trustee
Brad Baltensperger, Trustee
Scott Leonard, Trustee



Superintendent
Doreen L. Kramer

An Equal Opportunity Employer

NOTICE OF VACANCY

Superintendent of Schools

The Houghton-Portage School District Board of Education is seeking qualified applicants for the position of the Superintendent. This person will function as Chief Executive Officer of the School District and be responsible to the Board of Education for all district operations.

Application deadline: 12:00 p.m. Friday, October 15, 2021
Duties begin January 3, 2022

Selection Criteria

The Houghton-Portage Township Schools Board of Education is seeking a highly qualified educational leader to fill the position of Superintendent with the following criteria:

- Proven experience in school administration; superintendent, assistant superintendent or significant central office experience
- Minimum of five years successful school leadership experience
- Education Specialist degree preferred
- Ability to communicate with a wide variety of constituents
- Knowledge of state and federal legislation relevant to educational issues
- Demonstrated experience in improving student achievement
- A consensus leader who is visible and accessible to staff and community
- Demonstrated success with budget development and financial management
- Excellent organizational and technology skills
- Consistently exhibits professional ethics

“Your public school system; there is no better place to learn.”

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Houghton- Portage Township School District Information

The district was established in 1857 and has provided the highest quality education in a unique community. The city of Houghton is located near beautiful Lake Superior and the community benefits from the education opportunities provided by Michigan Technological University and the year-round recreational opportunities of the Keweenaw. We are committed to building a culture with our district that honors knowledge, respects individuals, foster life-long learning, and supports relationships that strengthen families and community. Current K-12 enrollment is 1,450 students and 85 instructional staff. Parental and community support for our schools has been outstanding and this partnership continues to benefit all of our students.

Application

Interested applicants must submit a cover letter, current résumé, transcripts and letters of recommendations to:
Nels Christopherson, HPTS Board President
Houghton-Portage Township Schools
1603 Gundlach Road
Houghton, MI 49931

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Duties Begin: January 3, 2022

Contract and Salary: The HPTS Board of Education will offer a regionally competitive comprehensive, multi-year contract with salary & benefits commensurate with experience.

The Houghton-Portage Township School District Board of Education does not discriminate on the basis of race, color, national origin, sex (including sexual orientation or transgender identity), disability, age, religion, height, weight, marital or family status, military status, ancestry, genetic information, or any other legally protected category (collectively, "Protected Classes"), in its programs and activities, including employment opportunities. Questions or concerns regarding the non-discrimination policies should be directed to Mrs. Sara Marcotte, Business Manager, Houghton-Portage Township School District, 1603 Gundlach Road, Houghton, MI 49931 (906) 482-0450.

September 24, 2021

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