

**OPENING OF MEETING
7/20/2021**

The Copper Country Intermediate School District Board of Education held its organizational and regular monthly meeting on **Tuesday, July 20, 2021**, at the Intermediate Service Center, 809 Hecla Street, Hancock, Michigan, beginning at 5:31 p.m.

The meeting opened with the reciting of the **“Pledge of Allegiance.”**

ROLL CALL

MEMBERS PRESENT: Karen M. Johnson, presiding; Nels S. Christopherson, Gale W. Eilola, Dale J. Kero, Adam R. Loukus and Lisa A. Tarvainen. **MEMBERS ABSENT:** Timothy J. Palosaari .
ADMINISTRATIVE STAFF MEMBERS PRESENT: James Rautiola.

AGENDA & ADDENDUM

It was recommended by Superintendent James Rautiola that the submitted agenda, with addendum, be adopted as presented. It was moved by Dr. Christopherson and seconded by Mr. Eilola to adopt the agenda, as presented. All yeas; motion carried.

PUBLIC COMMENTS.....None.

ORGANIZATIONAL ITEMS:

ELECTION OF OFFICERS

Superintendent James Rautiola presided for the election of the President and called for nominations.

PRESIDENT

It was moved by Dr. Christopherson and seconded by Mr. Kero that Karen Johnson be nominated for President, and that nominations be closed and a unanimous ballot be cast for Karen Johnson for President. All yeas; motion carried.

President Johnson assumed the chair at this point and continued with the remaining portion of the meeting.

VICE-PRESIDENT

It was moved by Mr. Kero and seconded by Dr. Loukus that Gale Eilola be nominated for Vice-President, and that nominations be closed and a unanimous ballot be cast for Gale Eilola for Vice-President. All yeas; motion carried.

TREASURER

It was moved by Mrs. Tarvainen and seconded by Mr. Eilola that Nels Christopherson be nominated for Treasurer, and that nominations be closed and a unanimous ballot be cast for Nels Christopherson for Treasurer. All yeas; motion carried.

SECRETARY

It was moved by Mrs. Tarvainen and seconded by Dr. Christopherson that Dale Kero be nominated for Secretary, and that nominations be closed and a unanimous ballot be cast for Dale Kero for Secretary. All yeas; motion carried.

**BOARD MTG.
CALENDAR**

It was moved by Dr. Loukus and seconded by Dr. Christopherson that all remaining meetings for 2021-2022 be held on the third Tuesday of the month beginning at 5:30 p.m. at the Copper Country ISD’s Conference Room A, as recommended by Superintendent James Rautiola.

Board meeting dates follow:

- July 20, 2021
- August 17, 2021
- September 21, 2021
- October 19, 2021
- November 16, 2021
- December 21, 2021
- January 18, 2022
- February 15, 2022
- March 15, 2022
- April 19, 2022
- May 17, 2022
- June 21, 2022

All yeas; motion carried.

**APPOINT
ATTORNEY**

It was moved by Mr. Eilola and seconded by Mrs. Tarvainen to appoint the Thrun Law Firm, P.C., of Lansing, Michigan, for matters regarding General School Laws, Special Education and Section 504 issues, Bonding and Elections for the 2021-2022 school year, as recommended by Superintendent James Rautiola. All yeas; motion carried.

**BANKS &
SIGNATURES**

It was moved by Mrs. Tarvainen and seconded by Mr. Kero to deposit our payroll funds in the Superior National Bank, Hancock; and all remaining funds in the Superior National Bank, Hancock; Range Bank, Houghton; and Michigan Liquid Asset Trust. The Board also gave authorization to the Superintendent, Treasurer, Business Manager, Assistant Business Manager, and Executive Secretary to the Superintendent to sign checks, as recommended by Superintendent James Rautiola. All yeas; motion carried.

**AUTHORIZE
ELECTRONIC
TRANSFERS/
DESIGNEE**

It was moved by Dr. Loukus and seconded by Mr. Eilola to authorize electronic transfers of district funds and to designate Jason Auel, Business Manager, and Jeff Klein, Assistant Business Manager, as the officials authorized to make electronic transfers for the Board, as recommended by Superintendent James Rautiola. All yeas; motion carried.

**APPOINT
AUDITOR**

It was moved by Mr. Kero and seconded by Dr. Christopherson to appoint the firm of Hungerford Nichols CPAs & Advisors of Grand Rapids, MI as the District’s Auditor for the 2021-2022 school year, as recommended by Superintendent James Rautiola. All yeas; motion carried.

**REMC BOARD
APPOINTMENTS**

President Karen Johnson made the following appointments to the REMC Policy Board for the 2021-2022 school year: Gale Eilola, Nels Christopherson and Lisa Tarvainen with Adam Loukus as alternate.

**CC ASSOC.
OF SCHOOL
BOARDS**

It was moved by Mrs. Tarvainen and seconded by Mr. Eilola to appoint Nels Christopherson as the CCISD’s representative to the Copper Country Association of School Boards, with Dale Kero as alternate, for the 2021-2022 school year. All yeas; motion carried.

**MASB DELEGATE
ASSEMBLY**

It was moved by Mrs. Tarvainen and seconded by Dr. Loukus to certify Karen Johnson as the CCISD’s voting delegate to the Michigan Association of School Boards’ 2021 Delegate Assembly, with Dale Kero as alternate. All yeas; motion carried.

**DESIGNATE
SUPT’S. BACKUP**

It was moved by Mrs. Tarvainen and seconded by Mr. Eilola to designate Kristina Penfold, Director of Special Education, to handle district responsibilities of James Rautiola, Superintendent, in his absence; and to designate Katrina Carlson to serve in this capacity if Ms. Penfold is unavailable, as recommended by Superintendent James Rautiola. These responsibilities would include, but not be limited to: representing, making decisions for, and signing documents on behalf of the Superintendent. All yeas; motion carried.

**REGULAR
MONTHLY MTG.
AGENDA ITEMS**

The reorganization items being concluded, the Board then proceeded with the regular monthly meeting agenda items.

**APPROVE
MINUTES
6/15/2021**

It was recommended by Superintendent James Rautiola that the submitted minutes of the regular meeting of June 15, 2021, be approved as presented. It was moved by Dr. Christopherson and seconded by Dr. Loukus to approve the minutes of the regular monthly meeting of June 15, 2021, as presented. All yeas; motion carried.

APPROVAL OF CHECKS WRITTEN

It was recommended by Business Manager Jason Auel, with concurrence by Board Treasurer Nels Christopherson that the checks written for the month of June 2021, be approved as presented. Dr. Christopherson moved and Mr. Eilola seconded to approve the checks written for the month of June 2021, as presented.

General Education Fund	\$2,403,067.51
Special Education Fund	293,442.77
Career & Technical Education Fund	126,138.00
REMC Fund	<u>204,767.16</u>
Total	\$3,027,415.44

All yeas; motion carried.

APPROVAL OF PAYMENT OF BILLS

It was recommended by Business Manager Jason Auel, with concurrence by Board Treasurer Nels Christopherson that the bills as of July 20, 2021, as presented, be paid from the General Education Fund, the Special Education Fund, the Career and Technical Education Fund and the REMC Fund. Dr. Christopherson moved and Mr. Kero seconded to pay the bills as presented as of July 20, 2021.

General Education Fund	\$21,165.76
Special Education Fund	13,014.51
Career & Technical Education Fund	1,208.50
REMC Fund	<u>53,182.07</u>
Total	\$88,570.84

All yeas; motion carried.

ACCEPT. RETIREMENT RESIGNATION -L. SPORBERT

It was moved by Mr. Eilola and seconded by Mrs. Tarvainen to accept with regret the retirement resignation of Lisa Sporberty, PSSD Teacher effective August 31, 2021, as recommended by Special Education Supervisor Katrina Carlson and Special Education Director Kristina Penfold, with concurrence by Superintendent James Rautiola. Lisa has been with the CCISD for 33 years. All yeas; motion carried.

ACCEPT RESIGNATION -H. L'ESPERANCE

It was moved by Mrs. Tarvainen and seconded by Dr. Christopherson to accept the resignation of Heather L'Esperance, Instructional/Bus Aide, effective June 11, 2021, as recommended by Special Education Supervisor Katrina Carlson and Special Education Director Kristina Penfold, with concurrence by Superintendent James Rautiola. All yeas; motion carried.

HIRE SPEECH LANG. PATH. -A. ISAACSON It was moved by Mr. Eilola and seconded by Mrs. Tarvainen to hire Adel Isaacson as a Speech Language Pathologist, effective August 30, 2021, as recommended by Special Education Director Kristina Penfold, with concurrence by Superintendent James Rautiola. All yeas; motion carried.

HIRE SCHOOL SOC. WORKER -S. MAJHOR It was moved by Mrs. Tarvainen and seconded by Dr. Christopherson to hire Shannen Majhor, School Social Worker, effective August 30, 2021, as recommended by Special Education Director Kristina Penfold, with concurrence by Superintendent James Rautiola. All yeas; motion carried.

HIRE BUS DRIVER/MAINTENANCE -B. DEMAROIS It was moved by Mr. Kero and seconded by Dr. Loukus to hire Brenda DeMarois as a Bus Driver/Maintenance effective August 16, 2021, as recommended by Superintendent James Rautiola. All yeas; motion carried.

HIRE CONT. ART TEACHER -L. LOHMANN It was moved by Mrs. Tarvainen and seconded by Mr. Kero to hire contracted Art Teacher, Linda Lohmann for 2021 Summer School as recommended by Special Education Supervisor Katrina Carlson and Special Education Director Kristina Penfold, with concurrence by Superintendent James Rautiola. All yeas; motion carried.

HIRE INST. / BUS AIDE -A. HOHLY It was moved by Mrs. Tarvainen and seconded by Mr. Kero to hire Adrea Hohly as an Instructional/Bus Aide, effective August 30, 2021, as recommended by Special Education Supervisor Katrina Carlson and Special Education Director Kristina Penfold, with concurrence by Superintendent James Rautiola. All yeas; motion carried.

HIRE INST. / BUS AIDE S. SKUBICK It was moved by Mrs. Tarvainen and seconded by Dr. Christopherson to hire Solona Skubick as an Instructional/Bus Aide, effective August 30, 2021, as recommended by Special Education Supervisor Katrina Carlson and Special Education Director Kristina Penfold, with concurrence by Superintendent James Rautiola. All yeas; motion carried.

APPROVE GREENHOUSE COORDINATOR -K. JUNTUNEN It was moved by Dr. Christopherson and seconded by Mr. Eilola to hire Karyn Juntunen as the Greenhouse Coordinator for the 2021-2022 school year with an annual stipend of \$1000, as recommended by Special Education Supervisor Katrina Carlson, and Special Education Director Kristina Penfold, with concurrence by Superintendent James Rautiola. All yeas; motion carried.

APPROVE MTSS COORDINATOR -L. BORREE It was moved by Mrs. Tarvainen and seconded by Mr. Eilola to hire Lynnette Borree as the MTSS Coordinator for the 2021-2022 school year with an annual stipend of \$3000, as recommended by Special Education Director Kristina Penfold, with concurrence by Superintendent James Rautiola. All yeas; motion carried.

**APPROVE
SSTP COORD.
-H. MROZ**

It was moved by Mrs. Tarvainen and seconded by Dr. Christopherson to hire Heather Mroz as the SSTP & Outreach Coordinator for the 2021-2022 school year with an annual stipend of \$3000, as recommended by Special Education Director Kristina Penfold, with concurrence by Superintendent James Rautiola. All yeas; motion carried.

**APPROVED
SCHOOL
CALENDAR**

It was moved by Dr. Loukus and seconded by Mr. Kero to approve the 2021-2022 CCISD School Calendar as recommended by Superintendent James Rautiola. All yeas; motion carried.

**APPROVE ADMIN/
NON-UNION
STAFF SALARY
INCREASES**

It was moved by Mrs. Tarvainen and seconded by Dr. Christopherson to approve salary increases for Administration and Non-Union staff for the 2021-2022 school year, as presented and recommended by Superintendent James Rautiola. All yeas; motion carried.

ADMIN.

The Board reviewed reports submitted by the General Education Office, and REMC1.

SUPT’S. UPDATE

Superintendent James Rautiola informed the board that the budget has been signed by the Governor.

ADJOURNMENT

It was moved by Mr. Kero and seconded by Dr. Loukus to adjourn the meeting at 6:30 p.m. All yeas; motion carried.

Dale Kero, Secretary
Copper Country ISD Board of Education

Karen Johnson, President
Copper Country ISD Board of Education