

**OPENING OF MEETING
7/16/19**

The Copper Country Intermediate School District Board of Education held its organizational and regular monthly meeting on **Tuesday, July 16, 2019**, at the Intermediate Service Center, 809 Hecla Street, Hancock, Michigan, beginning at 5:32 p.m.

The meeting opened with the reciting of the **“Pledge of Allegiance.”**

ROLL CALL

MEMBERS PRESENT: Nels S. Christopherson, presiding; Robert E. Loukus; Karen M. Johnson; Dale J. Kero; Lisa A. Tarvainen; Robert C. Tuomi via conference call. **MEMBERS ABSENT:** Gale W. Eilola
ADMINISTRATIVE STAFF MEMBERS PRESENT: George Stockero.

AGENDA & ADDENDUM

It was recommended by Superintendent George Stockero that the submitted agenda, with addendum, be adopted as presented. It was moved by Mrs. Johnson and seconded by Mrs. Tarvainen to adopt the agenda, as presented. All yeas; motion carried.

ORGANIZATIONAL ITEMS:

ELECTION OF OFFICERS

Superintendent George Stockero presided for the election of the President and called for nominations.

It was moved by Mrs. Tarvainen and seconded by Mr. Kero that Robert Tuomi be nominated for President, that the other officers of the Board also remain the same as last year, and that nominations be closed and a unanimous ballot be cast for the existing officers: Nels Christopherson as Vice-President, Robert Loukus as Treasurer and Karen Johnson as Secretary. Nominations were closed and a unanimous ballot cast for the officers. All yeas; motion carried.

BOARD MTG. CALENDAR

It was moved by Mr. Loukus and seconded by Mrs. Tarvainen that all remaining meetings for 2019-2020 be held on the third Tuesday of the month beginning at 5:30 p.m. at the Copper Country ISD’s Conference Room A, as recommended by Superintendent George Stockero.

Board meeting dates follow:

- July 16, 2019
- August 20, 2019
- September 17, 2019
- October 15, 2019
- November 19, 2019
- December 17, 2019
- January 21, 2020

February 18, 2020
March 17, 2020
April 21, 2020
May 19, 2020
June 16, 2020

All yeas; motion carried.

**APPOINT
ATTORNEY**

It was moved by Mrs. Johnson and seconded by Mr. Kero to appoint the Thrun Law Firm, P.C., of Lansing, Michigan, for matters regarding General School Laws, Special Education and Section 504 issues, Bonding and Elections for the 2019-2020 school year, as recommended by Superintendent George Stockero. All yeas; motion carried.

**BANKS &
SIGNATURES**

It was moved by Mr. Loukus and seconded by Mr. Kero to deposit our payroll funds in the Superior National Bank, Hancock; and all remaining funds in the Superior National Bank, Hancock; Range Bank, Houghton; and Michigan Liquid Asset Trust. The Board also gave authorization to the Superintendent, Treasurer, Business Manager, Assistant Business Manager, and Executive Secretary to the Superintendent to sign checks, as recommended by Superintendent George Stockero. All yeas; motion carried.

**AUTHORIZE
ELECTRONIC
TRANSFERS/
DESIGNEE**

It was moved by Mr. Loukus and seconded by Mrs. Tarvainen to authorize electronic transfers of district funds and to designate Jason Auel, Business Manager, and Jeff Klein, Assistant Business Manager, as the officials authorized to make electronic transfers for the Board, as recommended by Superintendent George Stockero. All yeas; motion carried.

**APPOINT
AUDITOR**

It was moved by Mrs. Tarvainen and seconded by Mr. Kero to appoint the firm of Rukkila, Negro and Associates, CPAs, P.C., as the District’s Auditor for the 2019-2020 school year, as recommended by Superintendent George Stockero. All yeas; motion carried.

**REMC BOARD
APPOINTMENTS**

President Robert Tuomi made the following appointments to the REMC Policy Board for the 2019-2020 school year: Gale Eilola, Karen Johnson and Robert Tuomi, with Lisa Tarvainen as alternate.

**CC ASSOC.
OF SCHOOL
BOARDS**

It was moved by Mrs. Tarvainen and seconded by Mr. Kero to appoint Robert Tuomi as the CCISD’s representative to the Copper Country Association of School Boards, and Nels Christopherson as alternate, for the 2019-2020 school year. All yeas; motion carried.

MASB DELEGATE ASSEMBLY It was moved by Mrs. Tarvainen and seconded by Mr. Kero to certify Karen Johnson as the CCISD’s voting delegate to the Michigan Association of School Boards’ 2018 Delegate Assembly, with Dale Kero as alternate. All yeas; motion carried.

DESIGNATE SUPT’S. BACKUP It was moved by Mr. Kero and seconded by Mrs. Johnson to designate Kristina Penfold, Director of Special Education, to handle district responsibilities of George Stockero, Superintendent, in his absence; and to designate Katrina Carlson to serve in this capacity if Ms. Penfold is unavailable, as recommended by Superintendent George Stockero. These responsibilities would include, but not be limited to: representing, making decisions for, and signing documents on behalf of the Superintendent. All yeas; motion carried.

REGULAR MONTHLY MTG. AGENDA ITEMS The reorganization items being concluded, the Board then proceeded with the regular monthly meeting agenda items.

APPROVE MINUTES 6/18/19 It was recommended by Superintendent George Stockero that the submitted minutes of the regular meeting of June 19, 2018, be approved as presented. It was moved by Mrs. Johnson and seconded by Mrs. Tarvainen to approve the minutes of the regular monthly meeting of June 18, 2019, as presented. All yeas; motion carried.

APPROVAL OF FINANCIAL STATEMENTS Approval of financial statements was postponed until the August meeting.

APPROVAL OF CHECKS WRITTEN It was recommended by Business Manager Jason Auel, with concurrence by Board Treasurer Robert Loukus that the checks written for the month of June 2019, be approved as presented. Mr. Loukus moved and Mr. Tuomi seconded to approve the checks written for the month of June 2019, as presented.

General Education Fund	\$663,641.92
Special Education Fund	238,548.20
Career & Technical Education Fund	125,688.92
REMC Fund	<u>187,109.87</u>
Total	\$1,184,988.91

All yeas; motion carried.

APPROVAL OF PAYMENT OF BILLS It was recommended by Business Manager Jason Auel, with concurrence by Board Treasurer Robert Loukus that the bills as of July 16, 2019, as presented, be paid from the General Education Fund, the Special Education Fund, the Career and Technical Education Fund and the

REMC Fund. Mr. Loukus moved and Mr. Kero seconded to pay the bills as presented as of July 16, 2019.

General Education Fund	\$14,275.35
Special Education Fund	1,525.12
Career & Technical Education Fund	118.07
REMC Fund	<u>42,962.12</u>
Total	\$58,880.66

All yeas; motion carried.

APPROVAL OF CONFERENCE CALENDAR

It was moved by Mrs. Tarvainen and seconded by Mr. Loukus to approve the following Conference Calendar date for August 2019, as recommended by Superintendent George Stockero.

<u>Date</u>	<u>Location</u>	<u>Conference</u>	<u>Staff</u>
8/4-6	Boyne, MI	CTE Summer Leadership	Shawn Kolbus
8/4-6	Ann Arbor, MI	MiSHCA	Taryn Mason
8/5-8	Traverse City, MI	Advanced Literature Instruction for Directors	Carla Strome Angela Elmlblad
8/12-13	Lansing, MI	MDE Appropriate Placement	Carla Strome
8/20-22	Lansing, MI	SNAP-ED	Taryn Mason

All yeas; motion carried.

COMMUNICATION

Copper Country Superintendents' Round Table Minutes presented

HIRE MiCI TEACHER -A. ROE

It was moved by Mrs. Johnson and seconded by Mrs. Tarvainen to hire Anna Roe as a teacher for the Mild Cognitive Impairment Program, as recommended by Special Education Supervisor Katrina Carlson and Special Education Director Kristina Penfold, with concurrence by Superintendent George Stockero. Ms Roe moves from her Instructional Aide position. All yeas; motion carried.

**HIRE INST. /
BUS AIDE
-S. HERLACHE** It was moved by Mr. Tuomi and seconded by Mrs. Johnson to hire Stephanie Herlache as an Instructional/Bus Aide, as recommended by Special Education Supervisor Katrina Carlson and Special Education Director Kristina Penfold, with concurrence by Superintendent George Stockero. All yeas; motion carried.

**HIRE INST. /
BUS AIDE
-A. ROTHENBERGER** It was moved by Mr. Tuomi and seconded by Mrs. Johnson to hire Amber Rothenberger as an Instructional/Bus Aide, as recommended by Special Education Supervisor Katrina Carlson and Special Education Director Kristina Penfold, with concurrence by Superintendent George Stockero. All yeas; motion carried.

**HIRE INST. /
BUS AIDE
-J. AHO** It was moved by Mr. Tuomi and seconded by Mrs. Johnson to hire Jennifer Aho as an Instructional/Bus Aide, as recommended by Special Education Supervisor Katrina Carlson and Special Education Director Kristina Penfold, with concurrence by Superintendent George Stockero. All yeas; motion carried

**HIRE INST. /
OCCUPATIONAL
THERAPIST
-L. TANSKANEN** It was moved by Mr. Loukus and seconded by Mrs. Johnson to hire Lauren Tanskanen as an Occupational Therapist, as recommended by Special Education Director Kristina Penfold, with concurrence by Superintendent George Stockero. All yeas; motion carried

**RENEW
REHAB ROOM
CONTRACT** It was moved by Mrs. Tarvainen and seconded by Mr. Loukus to renew the rental agreement for office space for the Michigan Rehabilitation Services Counselor, Department of Health and Human Services, at the rate of \$1.00 per year, with the State of Michigan, Department of Technology, Management & Budget, Lansing, MI, as recommended by Superintendent George Stockero, All yeas; motion carried.

**FINAL ADOPTON
-NEOLA
POLICIES** It was moved by Mrs. Johnson and seconded by Mr. Kero to approve the final adoption of the following revised and replacement policies, as recommended by NEOLA, Inc., Update Volume 32, Number 2, February 2019 (regular update) as also recommended by Superintendent George Stockero.

Regular Update

Revised Bylaw 0100 – Definitions

Revised Bylaw 0167.2 – Closed Session

New Policy 1422.01 – Administration - Drug-Free Workplace

New Policy 1430 – Administration – Leaves of Absence

Revised Policy 2414 – Program – Reproductive Health and Family Planning

Revised Policy 3120 – Professional Staff – Employment of Professional Staff

Revised Policy 3120.04 – Professional Staff – Employment of

Substitutes

Revised Policy 3430 – Professional Staff – Leaves of Absence

Revised Policy 4430 – Support Staff – Leaves of Absence

Revised Policy 6321 – Finances – New School Construction, Renovation

Revised Policy 6325 – Finances – Procurement – Federal Grants/Funds

Revised Policy 6605 – Finances – Crowdfunding

Revised Policy 8400 – Operations – School Safety Information

New Policy 8402 – Operations – Emergency Operations Plan

Revised Policy 8500 – Operations – Food Services

All yeas; motion carried.

DISTRICT GOALS DISCUSSION Superintendent George Stockero initiated a discussion concerning the District’s goals.

ADMIN. The Board reviewed reports submitted by the General Education Office, Special Education office and REMC1.

SUPT’S. UPDATE Superintendent George Stockero informed the Board about a Special Education complaint.

PUBLIC COMMENTS.....None.

ADJOURNMENT It was moved by Mr. Loukus and seconded by Mr. Kero to adjourn the meeting at 6:45 p.m. All yeas; motion carried.

Karen M. Johnson, Secretary
Copper Country ISD Board of Education

Robert C. Tuomi, President
Copper Country ISD Board of Education