

OPENING OF MEETING 12/18/18

The Copper Country Intermediate School District Board of Education held its regular monthly meeting on **Tuesday, December 18, 2018**, at the Intermediate Service Center, 809 Hecla Street, Hancock, Michigan, beginning at 5:34 p.m.

The meeting opened with the reciting of the **“Pledge of Allegiance.”**

ROLL CALL

MEMBERS PRESENT: Robert C. Tuomi, presiding; Robert E. Loukus; Karen M. Johnson; Dale J. Kero; and Lisa A. Tarvainen. **MEMBERS ABSENT:** Nels S. Christopherson and Gale W. Eilola. **ADMINISTRATIVE STAFF MEMBERS PRESENT:** Katrina Carlson, Kristina Penfold, Mike Richardson, Carla Strome and George Stockero. **OTHER STAFF PRESENT:** Jason Auel, Business Manager. **GUEST PRESENT:** Joshua Vissers, Reporter, Daily Mining Gazette.

AGENDA

It was recommended by Superintendent George Stockero that the submitted agenda be adopted as presented. It was moved by Mrs. Johnson and seconded by Mrs. Tarvainen to adopt the agenda, as presented. All yeas; motion carried.

APPROVE MINUTES 11/20/18

It was recommended by Superintendent George Stockero that the submitted minutes of the regular meeting on November 20, 2018, be approved as presented. It was moved by Mr. Loukus and seconded by Mr. Kero to approve the minutes of the regular monthly meeting of November 20, 2018, as presented. All yeas; motion carried.

APPROVE FINANCIAL STATEMENTS

It was recommended by Business Manager Jason Auel, with concurrence by Board Treasurer Robert Loukus that the financial statements be accepted as presented. It was moved by Mr. Loukus and seconded by Mrs. Tarvainen to accept the financial statements as presented. All yeas; motion carried.

APPROVAL OF CHECKS WRITTEN

It was recommended by Business Manager Jason Auel, with concurrence by Board Treasurer Robert Loukus that the checks written for the month of November 2018, be approved as presented. Mr. Loukus moved and Mrs. Johnson seconded to approve the checks written for the month of November 2018, as presented.

General Education Fund	\$193,548.86
Special Education Fund	61,846.98
Career & Technical Education Fund	132,934.74
REMC Fund	11,176.96
Total	\$399,507.54

All yeas; motion carried.

APPROVAL OF PAYMENT OF BILLS

It was recommended by Business Manager Jason Auel, with concurrence by Board Treasurer Robert Loukus that the bills as of December 18, 2018, as presented, be paid from the General Education Fund, the Special Education Fund, the Career and Technical Education Fund and the REMC Fund. Mr. Loukus moved and Mr. Kero seconded to pay the bills as presented as of December 18, 2018.

General Education Fund	\$16,500.47
Special Education Fund	32,049.37
Career & Technical Education Fund	39,232.78
REMC Fund	<u>5,171.27</u>
Total	\$92,953.80

All yeas; motion carried.

APPROVAL OF CONFERENCE CALENDAR

It was moved by Mrs. Johnson and seconded by Mrs. Tarvainen to approve the following Conference Calendar dates for January through March 2019, as recommended by Superintendent George Stockero.

<u>Date</u>	<u>Location</u>	<u>Conference</u>	<u>Staff</u>
1/14-17	Lansing, MI	Data & Grant Dissemination Meeting	Shawn Kolbus
2/11-13	Ann Arbor, MI	Michigan School Testing Conference	Carla Strome
2/18-21	Lansing, MI	MiSHCA Meeting	Taryn Mason
2/27-3/3	Grand Rapids, MI	Michigan Science Teachers Conference	Emily Gochis
3/20-22	Detroit, MI	MACUL	Steve Kass & Kyle Timmerman

All yeas; motion carried.

COMMUNICATION

Minutes from the Copper Country Superintendents’ Round Table meeting on November 16, 2018, were read and discussed.

A thank you note from Richard Diebold, former Charlevoix-Emmet ISD Superintendent and current Consultant for the Michigan Association of School Boards, was read and discussed. He appreciated the help of REMC Secretary/Meeting Coordinator Jamie Johnson and Helpdesk

Technician Lauren Keller in setting up for a meeting he held with some local superintendents in an ISD conference room, as well as the hospitality of the ISD in hosting the event.

**HIRE TEMP
INSTRUC./BUS
AIDE
-M. PETERSON**

It was moved by Mrs. Tarvainen and seconded by Mr. Kero to hire Meghan Peterson as a full-time, temporary Instructional/Bus Aide, effective December 17, 2018, as recommended by Special Education Supervisor Katrina Carlson and Special Education Director Kristina Penfold, with concurrence by Superintendent George Stockero. Ms. Peterson will be assigned to the early elementary Mild Cognitive Impairment Program at Barkell Elementary School. All yeas; motion carried.

**APPROVE
ONLINE SPEECH
THERAPY
CONTRACT**

It was moved by Mr. Loukus and seconded by Mrs. Tarvainen to approve a contract with TinyEYE Therapy Services of Saskatoon, Saskatchewan (Canada), for provision of online speech and language therapy services for selected eligible students in Baraga, Houghton and Keweenaw Counties, as recommended by Special Education Director Kristina Penfold, with concurrence by Superintendent George Stockero. All yeas; motion carried.

**APPROVE CTE
DIRECTOR
CONTRACT
-S. KOLBUS**

It was moved by Mrs. Tarvainen and seconded by Mrs. Johnson to approve a contract with Shawn Kolbus for employment as Director of Career and Technical Education from January 1 through June 30, 2019, as recommended by Superintendent George Stockero. All yeas; motion carried.

**HIRE REMC
SECRETARY/
MTG. COORD.
-M. KAPIO**

It was moved by Mr. Kero and seconded by Mr. Loukus to hire Mary Kaipio as REMC Secretary and Meeting Coordinator, effective December 11, 2018, as recommended by REMC Director Mike Richardson, with concurrence by Superintendent George Stockero. All yeas; motion carried.

**HIRE HELPDESK
TECHICIAN
-C. WILLIAMS**

It was moved by Mr. Loukus and seconded by Mrs. Tarvainen to hire Christine Williams as a Helpdesk Technician for REMC 1, effective January 7, 2019, as recommended by REMC Director Mike Richardson, with concurrence by Superintendent George Stockero. All yeas; motion carried.

**AUTHORIZE
SIGNATORY
-L. ROBERTS**

It was moved by Mrs. Johnson and seconded by Mrs. Tarvainen to authorize Loret Roberts, the new Executive Secretary to the Superintendent effective on January 1, 2019, as a signatory on all district checking accounts, replacing Margaret (Peggy) Myllyoja, as recommended by Business Manager Jason Auel, with concurrence by Superintendent George Stockero. All yeas; motion carried.

NEOLA UPDATE DISCUSSION Proposed revised, replacement and rescinded policies from NEOLA, Inc., Update Volume 33, Number 1, September 2018, were presented and discussed.

FIRST ADOPTION -NEOLA POLICIES It was moved by Mrs. Tarvainen and seconded by Mr. Kero to approve the first adoption of the following proposed revised, replacement and rescinded policies from NEOLA, Inc., Update Volume 33, Number 1, September 2018, as recommended NEOLA, Inc., and as also recommended by Superintendent George Stockero.

- Revised Bylaw 0100 – *Definitions*
- Revised Bylaw 0122 – *Board Powers*
- Revised Bylaw 0131.1 – *Bylaws & Policies*
- Revised Bylaw 0142.5 – *Vacancies*
- Revised Bylaw 0142.7 - *Orientation*
- Revised Bylaw 0143.1 – *Public Expression of Board Members*
- Revised Bylaw 0144.3 – *Conflict of Interest*
- Revised Bylaw 0165.6 – *Cancellation*
- Revised Bylaw 0166 - *Agenda*
- Revised Bylaw 0167.1 - *Voting*
- Revised Bylaw 0167.2 – *Closed Session*
- Revised Bylaw 0167.3 – *Public Participation at Board Meetings*
- Revised Bylaw 0167.5 – *Use of Electronic Mail*
- Revised Bylaw 0167.6 – *Use of Social Media*
- Revised Policy 1422 – *Administration - Nondiscrimination & Equal Employment Opportunity*
- Revised Policy 1662 – *Administration – Anti-Harassment*
- Revised Policy 2112 – *Program – Parent & Family Engagement*
- Revised Policy 2260 – *Program – Nondiscrimination & Access to Equal Educational Opportunity*
- Revised Policy 3120 – *Professional Staff – Employment of Professional Staff*
- Revised Policy 3120.04 – *Professional Staff – Employment of Substitutes*
- Revised Policy 3122- *Professional Staff – Nondiscrimination & Equal Employment Opportunity*
- Revised Policy 3130 – *Professional Staff – Assignment & Transfer*
- Revised Policy 3362 – *Professional Staff – Anti-harassment*
- Revised Policy 4122- *Support Staff – Nondiscrimination & Equal Employment Opportunity*
- Revised Policy 4162 – *Support Staff – Controlled Substance & Alcohol Policy for Commercial Motor Vehicle (CMV) Drivers & Other Employees Who Perform Safety Sensitive Functions*
- Revised Policy 4362 – *Support Staff – Anti-harassment*
- Revised Policy 5330 – *Students – Use of Medications*
- Revised Policy 5517 – *Students – Anti-harassment*

Revised Policy 5517.02 – Students – Sexual Violence
Revised Policy 5540 – Students – Interrogation of Students
Replacement Policy 5610 – Students – Emergency Removal, Suspension & Expulsion of Students
Rescinded Policy 5610.01 – Students – Expulsions/Suspensions – Required by Statute
Revised Policy 5611 – Students - Due Process Rights
Revised Policy 5630.01 – Students – Student Seclusion & Restraint
Revised Policy 6325 – Finances – Procurement – Federal Grants/Funds
Rescinded Policy 6350 – Finances – Prevailing Wage Coordinator
Revised Policy 8210 – Operations – School Calendar

All yeas; motion carried.

**ADMIN.
REPORTS**

The Board reviewed reports submitted by the Administrative Staff

SUPT’S. UPDATE

Superintendent George Stockero discussed the status of proposed legislation requiring a letter grading system for schools, as well as a proposal that would permanently reduce the percentage of income tax money dedicated to schools in order to pay for roads and environmental cleanup.

CCISD bus drivers will receive active shooter training from the Michigan State Police this Friday.

He also informed the group that the Welding/Manufacturing class has received a new CNC Vertical Machining Center and CNC Horizontal Lathe, purchased through grant monies. He shared pictures of them being delivered and set up. Kyle Oja of MJO Contracting and Doug Jurmu of Royale, Inc. provided time and equipment to unload and move the machines into place. Students did the unboxing and helped move the equipment, which was a great learning experience for them.

**THANK YOU
LETTERS**

It was moved by Mr. Kero and Seconded by Mrs. Johnson to send thank you letters to Kyle Oja of MJO Contracting and Doug Jurmu of Royale, Inc. for their assistance in moving the CNC equipment. All yeas; motion carried.

PUBLIC COMMENTS.....None.

ADJOURNMENT It was moved by Mr. Loukus and seconded by Mrs. Tarvainen to adjourn the meeting at 6:17 p.m. All yeas; motion carried.

Karen M. Johnson, Secretary
Copper Country ISD Board of Education

Robert C. Tuomi, President
Copper Country ISD Board of Education