

**OPENING OF MEETING  
7/17/18**

The Copper Country Intermediate School District Board of Education held its organizational and regular monthly meeting on **Tuesday, July 17, 2018**, at the Intermediate Service Center, 809 Hecla Street, Hancock, Michigan, beginning at 5:31 p.m.

The meeting opened with the reciting of the “**Pledge of Allegiance.**”

**ROLL CALL**

**MEMBERS PRESENT:** Robert C. Tuomi, presiding; Nels S. Christopherson; Robert E. Loukus; Karen M. Johnson; Gale W. Eilola; Dale J. Kero; and Lisa A. Tarvainen. **MEMBERS ABSENT:** None. **ADMINISTRATIVE STAFF MEMBERS PRESENT:** Kristina Penfold and George Stockero. **OTHER STAFF PRESENT:** Jennifer Beaudette, CCISD Early Childhood Special Education Coordinator and Camp Nesbit Director. **GUEST PRESENT:** Joshua Vissers, Reporter, Daily Mining Gazette.

**CAMP NESBIT PRESENTATION**

Jennifer Beaudette, CCISD Early Childhood Special Education Coordinator and Camp Nesbit Director, made a brief presentation on the 40<sup>th</sup> anniversary of Camp Nesbit’s week long camp for individuals with cognitive impairments, focusing on independence, outdoor activities, peer interactions and self-confidence. There are typically 26 to 45 campers per year ages 12 to 70.

**AGENDA & ADDENDUM**

It was recommended by Superintendent George Stockero that the submitted agenda, with addendum, be adopted as presented. It was moved by Mrs. Tarvainen and seconded by Mr. Kero to adopt the agenda, with addendum, as presented. All yeas; motion carried.

**ORGANIZATIONAL ITEMS:**

**ELECTION OF OFFICERS**

Superintendent George Stockero presided for the election of the President and called for nominations.

It was moved by Dr. Christopherson and seconded by Mr. Kero that Robert Tuomi be nominated for President, that the other officers of the Board also remain the same as last year, and that nominations be closed and a unanimous ballot be cast for the existing officers: Nels Christopherson as Vice-President, Robert Loukus as Treasurer and Karen Johnson as Secretary. Nominations were closed and a unanimous ballot cast for the officers. All yeas; motion carried.

**BOARD MTG.  
CALENDAR**

It was moved by Mr. Loukus and seconded by Mrs. Tarvainen that all remaining meetings for 2018-19 be held on the third Tuesday of the month beginning at 5:30 p.m. at the Copper Country ISD’s Conference Room A, as recommended by Superintendent George Stockero.

**Board meeting dates follow:**

- July 17, 2018
- August 21, 2018
- September 18, 2018
- October 16, 2018
- November 20, 2018
- December 18, 2018
- January 15, 2019
- February 19, 2019
- March 19, 2019
- April 16, 2019
- May 21, 2019
- June 18, 2019

All yeas; motion carried.

**APPOINT  
ATTORNEY**

It was moved by Mr. Eilola and seconded by Mrs. Tarvainen to appoint the Thrun Law Firm, P.C., of Lansing, Michigan, for matters regarding General School Laws, Special Education and Section 504 issues, Bonding and Elections for the 2018-19 school year, as recommended by Superintendent George Stockero. All yeas; motion carried.

**BANKS &  
SIGNATURES**

It was moved by Mr. Loukus and seconded by Mrs. Tarvainen to deposit our payroll funds in the Superior National Bank, Hancock; and all remaining funds in the Superior National Bank, Hancock; Michigan Tech Employees Federal Credit Union, Houghton; Wells Fargo Bank, Houghton; Citizens Bank; First Merit Bank; River Valley State Bank; Range Bank; Miners State Bank; and Michigan Liquid Asset Trust. The Board also gave authorization to the Superintendent, Treasurer, Business Manager, Assistant Business Manager, and Executive Secretary to the Superintendent to sign checks, as recommended by Superintendent George Stockero. All yeas; motion carried.

**AUTHORIZE  
ELECTRONIC  
TRANSFERS/  
DESIGNEE**

It was moved by Mrs. Johnson and seconded by Mr. Eilola to authorize electronic transfers of district funds and to designate Jason Auel, Business Manager, and Jeff Klein, Assistant Business Manager, as the officials authorized to make electronic transfers for the Board, as recommended by Superintendent George Stockero. All yeas; motion carried.

**APPOINT  
AUDITOR**

It was moved by Mr. Loukus and seconded by Mrs. Tarvainen to appoint the firm of Rukkila, Negro and Associates, CPAs, P.C., as the District’s Auditor for the 2018-2019 school year, as recommended by Superintendent George Stockero. All yeas; motion carried.

**REMC BOARD  
APPOINTMENTS**

President Robert Tuomi made the following appointments to the REMC Policy Board for the 2018-19 school year: Gale Eilola, Karen Johnson and Robert Tuomi, with Lisa Tarvainen as alternate.

**CC ASSOC.  
OF SCHOOL  
BOARDS**

It was moved by Mr. Loukus and seconded by Mrs. Tarvainen to appoint Robert Tuomi as the CCISD’s representative to the Copper Country Association of School Boards, and Nels Christopherson as alternate, for the 2018-2019 school year. All yeas; motion carried.

**MASB DELEGATE  
ASSEMBLY**

It was moved by Mrs. Tarvainen and seconded by Mr. Loukus to certify Karen Johnson as the CCISD’s voting delegate to the Michigan Association of School Boards’ 2018 Delegate Assembly, with Dale Kero as alternate. All yeas; motion carried.

**DESIGNATE  
SUPT’S. BACKUP**

It was moved by Mrs. Tarvainen and seconded by Mr. Eilola to designate Kristina Penfold, Director of Special Education, to handle district responsibilities of George Stockero, Superintendent, in his absence; and to designate Katrina Carlson to serve in this capacity if Ms. Penfold is unavailable, as recommended by Superintendent George Stockero. These responsibilities would include, but not be limited to: representing, making decisions for, and signing documents on behalf of the Superintendent. All yeas; motion carried.

**REGULAR  
MONTHLY MTG.  
AGENDA ITEMS**

The reorganization items being concluded, the Board then proceeded with the regular monthly meeting agenda items.

**APPROVE  
MINUTES  
6/19/18**

It was recommended by Superintendent George Stockero that the submitted minutes of the regular meeting of June 19, 2018, be approved as presented. It was moved by Mr. Loukus and seconded by Mr. Eilola to approve the minutes of the regular monthly meeting of June 19, 2018, as presented. All yeas; motion carried.

**APPROVAL OF  
FINANCIAL  
STATEMENTS**

Approval of financial statements was postponed until the August meeting.

**APPROVAL OF  
CHECKS  
WRITTEN**

It was recommended by Business Manager Jason Auel, with concurrence by Board Treasurer Robert Loukus that the checks written for the month of June 2018, be approved as presented. Mr. Loukus moved and Dr.

Christopherson seconded to approve the checks written for the month of June 2018, as presented.

General Education Fund	\$127,263.38
Special Education Fund	136,215.69
Career & Technical Education Fund	319,558.32
REMC Fund	<u>44,919.51</u>
<b>Total</b>	<b>\$627,956.90</b>

All yeas; motion carried.

**APPROVAL OF PAYMENT OF BILLS**

It was recommended by Business Manager Jason Auel, with concurrence by Board Treasurer Robert Loukus that the bills as of July 17, 2018, as presented, be paid from the General Education Fund, the Special Education Fund, the Career and Technical Education Fund and the REMC Fund. Mr. Loukus moved and Dr. Christopherson seconded to pay the bills as presented as of July 17, 2018.

General Education Fund	\$12,867.80
Special Education Fund	3,534.62
Career & Technical Education Fund	72.01
REMC Fund	<u>3,276.43</u>
<b>Total</b>	<b>\$19,750.86</b>

All yeas; motion carried.

**APPROVAL OF CONFERENCE CALENDAR**

It was moved by Mrs. Johnson and seconded by Mrs. Tarvainen to approve the following Conference Calendar date for September, 2018, as recommended by REMC Director Mike Richardson, with concurrence by Superintendent George Stockero.

<u>Date</u>	<u>Location</u>	<u>Conference</u>	<u>Staff</u>
9/20-21	Indian River, MI	REMCAM RITS Fall Workshop	Steve Kass

All yeas; motion carried.

**COMMUNICATION**

There were no new communications to report this month.

**HIRE SECRETARY -G. DUNSTAN**

It was moved by Mrs. Tarvainen and seconded by Mr. Kero to hire Gina Dunstan as a part-time Secretary, as recommended by Special Education Director Kristina Penfold, with concurrence by Superintendent George Stockero. All yeas; motion carried.

**HIRE ASST. BUSINESS MGR. -T. KINNUNEN** It was moved by Mr. Loukus and seconded by Mrs. Johnson to hire Tyler Kinnunen as an Assistant Business Manager, as recommended by Superintendent George Stockero. All yeas; motion carried.

**HIRE CUSTODIAN -C. SAYEN** It was moved by Mr. Loukus and seconded by Mr. Kero to hire Christopher Sayen as a part-time Custodian, as recommended by Superintendent George Stockero. All yeas; motion carried.

**FINAL ADOPTION -NEOLA POLICIES** It was moved by Mr. Eilola and seconded by Mrs. Tarvainen to approve the final adoption of the following revised and replacement policies, as recommended by NEOLA, Inc., Update Volume 32, Number 2, February 2018 (regular update); and Technology Phase IV, February 2018 (special update), as also recommended by Superintendent George Stockero.

**Regular Update**

Revised Bylaw 0143.1 – Public Expression of Board Members  
Revised Policy 1421 – Administration - Criminal History Record Check  
Revised Policy 3121 – Professional Staff - Criminal History Record Check

Revised Policy 4121 – Support Staff - Criminal History Record Check  
Revised Policy 4162 – Support Staff – Controlled Substance & Alcohol Policy for Commercial Motor Vehicle (CMV) Drivers & Other Employees Who Perform Safety Sensitive Functions

Revised Policy 5111 – Students – Eligibility of Resident/Nonresident Students

Replacement Policy 7540.02 – Property – Web Accessibility, Content, Apps & Services

Revised Policy 8321 – Operations – Criminal Justice Information Security (Non-Criminal Justice Agency)

**Technology Phase IV**

Revised Policy 7530 – Property – Lending of Board-Owned Equipment  
Revised Policy 7530.02 – Property – Staff Use of Personal Communication Devices

Revised Policy 7542 – Property – Access to District Technology Resources and/or Information Resources from Personal Communication Devices

Revised Policy 7543 - Property – Utilization of the District’s Website and Remote Access to the District’s Network

All yeas; motion carried.

**DISTRICT GOALS DISCUSSION** Superintendent George Stockero initiated a discussion concerning the District’s goals.

**ADMIN. REPORTS** The Board reviewed a report submitted by REMC Director Mike Richardson.

**SUPT’S. UPDATE** Superintendent George Stockero informed the Board that legislation reducing the minimum credit requirement for substitute teachers to 60 semester hours has been signed by the Governor and will be effective September 25, 2018.

He visited the new CNA classroom at the Houghton County Medical Care Facility and stated that it looks fantastic. The roof should be done by Monday.

L’Anse Manufacturing donated a Bridgeport Milling Machine to the CTE Welding/Machining program. The Board will send a thank you to them for their generosity. It was suggested that plaques listing CTE donors could be placed in the applicable classrooms.

**PUBLIC COMMENTS.....**None.

**RECESS TO CLOSED SESSION** It was moved by Mr. Loukus and seconded by Mr. Eilola to recess to closed session at 6:21 p.m. for the purpose of discussing negotiations strategy. All yeas; motion carried.

**RECONVENE TO OPEN SESSION** It was moved by Mr. Loukus and seconded by Mrs. Johnson to reconvene to open session at 6:46 p.m. All yeas; motion carried.

**ADJOURNMENT** It was moved by Mr. Loukus and seconded by Dr. Christopherson to adjourn the meeting at 6:47 p.m. All yeas; motion carried.

Karen M. Johnson, Secretary  
Copper Country ISD Board of Education

Robert C. Tuomi, President  
Copper Country ISD Board of Education