

Copper Country Intermediate School District

COUNT PACKET REQUIREMENTS AND CHECKS

District: _____

Building: _____

Auditor: _____

Count Date: _____

A. District / Building / Program Calendar –verify minimum requirements meet:

- Professional Development Hours
- Scheduled Daily Clock Hours of Instruction
- Attendance Policy

B. Non-Traditional Pupils

- Adult / Alternative Ed
- Cooperative Agreement
- Homebound / Home-based
- Nonpublic Part-Time (Shared) and Home Schooled
- Parent Paid Tuition
- Part-Time
- Post-Secondary Dual Enrollment - Tuition statements and payments
- Reduced Schedule
- School of Choice (Section 105 and 105c)
- Special Education Early Childhood *IEP on file, .2 per contact day w/teacher, pupil rec'd services during ct. period
- Special Education in Transition *Pupil enrolled & assign to staff, Under certified teacher
- Split Schedule
- Suspended / Expelled *short term or long term
- Virtual Instruction - check and/or request tuition paid by district documentation
- Work-Based Learning
- Experiential Learning

C. All Required Support Documentation

- Birth Certificate Verification
- Verification Letters
- Other (Example: McKinney Homeless Act)

D. Additional Items

- Email School if Letter, Field Audit and Check list
- FTE Adjustment Form
- Risk Assessment Form
- Statement of Independence – by district

Total number of Pupils: _____

Total # of Population 1 Pupils: _____

Total # of Population 2 Pupils: _____

Total # of Population 3 Pupils: _____